

Forms & Fees

Application Forms are available in our offices or online at:

<http://www.louisvilleky.gov/ip/Construction+Review/Permit+Applications+and+Forms.htm>

A submittal should include a completed application form and drawings to explain the project. Refer to the residential checklist:

<http://www.louisvilleky.gov/NR/rdonlyres/9287CA8B-BE4E-4854-9FDA-B5F0E5109373/0/ResidentialPlanReviewChecklist2010.pdf>

Fees are noted on the application forms and posted on our website at:

<http://www.louisvilleky.gov/ip/Construction+Review/Permit+Fees.htm>

Plumbing Permits are obtained from the State Department of Housing, Buildings, & Construction Division of Plumbing. Their forms, regulations, and contact information can be found on their website: <http://dhbc.ky.gov/Plb/Pages/default.aspx>.

Inspections

All permits require inspections by our department to ensure that all applicable code requirements have been met and that the project has been constructed according to the approved plans.

The number of inspections varies according to each project but generally occur at foundation stage, framing or "rough-in" stage, and a final inspection.

It is the responsibility of the permit holder to notify the department when the work is ready for inspection

*The Division of Construction Review,
Develop Louisville administers the
construction review process to
protect the health, safety, and welfare
of the community by reviewing and
inspecting newly constructed and
altered buildings and structures for
compliance with the Kentucky
Building Code.*



LOUISVILLE METRO
GOVERNMENT
Construction Review,
Develop Louisville

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[www.louisvilleky.gov/ip/
Construction+Review](http://www.louisvilleky.gov/ip/Construction+Review)

Need A Permit For That?



HOMEOWNER'S PERMIT TOOLBOX

A QUICK GUIDE TO PERMITTING YOUR
RESIDENTIAL PROJECT

In LOUISVILLE METRO



What is a Building Permit?

A building permit gives you legal permission to start construction on a building project in accordance with approved plans. These are required by local Ordinance and the Kentucky Building Code.

When do you need a Building Permit?

The Kentucky Building & Residential Codes require a permit to construct, enlarge, remodel, or change occupancy of a building, or to erect, install, alter, repair, remove, convert or replace any electrical, gas, mechanical, or plumbing system

Who can apply for a Building Permit?

Building Permits may be issued to either the property owner or a licensed & identified contractor

Electrical & HVAC permits may be issued to either the property owner for their primary residence or a licensed and identified contractor. Search for contractors that are properly identified with the department here: <http://portal.louisvilleky.gov/codesandregs/contractor-report>

Permits ARE required for:

New Buildings & Additions - bedrooms, bathrooms, family rooms, decks, garages, pools, dormers, porches, sheds over 200 square feet in floor area, fences over 7 feet tall

Renovations - attics, basement remodels, garage conversions, kitchen expansions

Demolition of buildings and accessory structures

Electrical systems - new wiring, panel boxes, new hard-wired light fixtures, etc

Heating/Air Conditioning (HVAC) systems - furnaces, air condition units, replacement units, prefab fireplaces, boilers, etc

Plumbing systems – water service, waste lines, water heaters, new bathrooms, etc

Permits are NOT required for:

One story detached accessory structures less than 200 square feet in floor area

Retaining walls not over 4' high at the highest point

Painting, tiling, carpeting, cabinets, counter tops and other finish work

Swings and other playground equipment

Other Approvals

A building permit evaluates a project for conformance with the Kentucky Building Codes. In Louisville Metro there are additional regulations that may apply to your project.

Zoning

Number of units and building size based on zoning district – Chapter 3

Building height and location – Chapter 5

Front, side, and rear yard setbacks – Chapter 5

Fence height and location – Chapter 4

The Land Development Code can be found on the website of Planning & Design

Services: <http://www.louisvilleky.gov/PlanningDesign/>

To learn the zoning and form district, as well as other useful geographic information about your property look it up on the LOJIC mapping website here: <http://www.lojic.org/>

Preservation Districts and Overlays

Projects in the local Preservation Districts and Overlays require review and approval prior to issuance of a building permit. Contact Planning & Design Services for information regarding Preservation Districts and Overlays.

Utility Easements

Your property may contain utility easements which may prohibit construction. Confirm the existence of any easements as you plan your project.

Metropolitan Sewer District (MSD)

MSD has requirements regarding flood plain, sewer connections, storm drainage, & erosion control.

Small Cities

Smaller cities within Louisville may require review of projects within their city limits. Be sure to check for such requirements as you plan your project.